



KONICA MINOLTA



RETHINK YOUR PRINT

EFFICIENCY, RELIABILITY, ROI

Giving Shape to Ideas



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ARE YOU GETTING THE BEST FROM YOUR PRINTERS?

Printing and copying documents such as timetables, teaching aids, notices, letters and more is a fact of life for secondary schools and multi-academy trusts. But ensuring printing and copying are as efficient and cost effective as possible will be a top priority. You'll want answers to questions like these:

- Do we know how much we spend on printing and copying; and could we cut back?
- Could we switch some of our output from colour to black and white? And replace some of our hard copies with scans?
- Have we got the right printers in each school or building? Do some printers get used all the time, while others hardly at all?

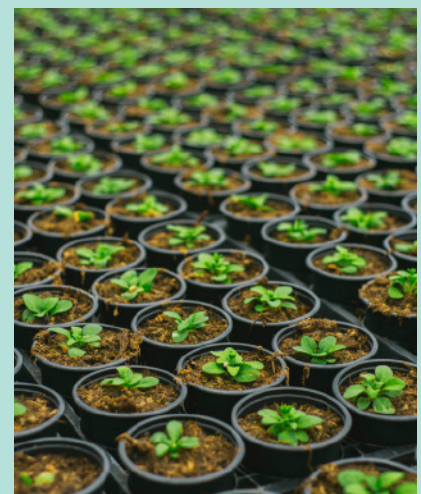
- Do we veer between stockpiling toner cartridges and running out?
- Are sensitive or confidential documents sometimes left lying in printer trays?
- Do we want to make printing more sustainable by reducing waste?

HERE TO HELP: OUR MANAGED PRINT SERVICES

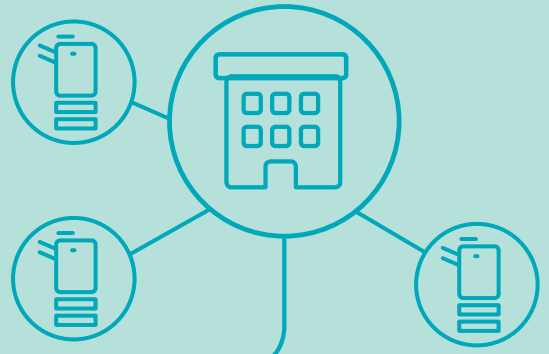
A managed print solution like ours can help you answer all of those questions and enable you to:

- Control and cut the cost of printing and copying
- Use your printers more efficiently

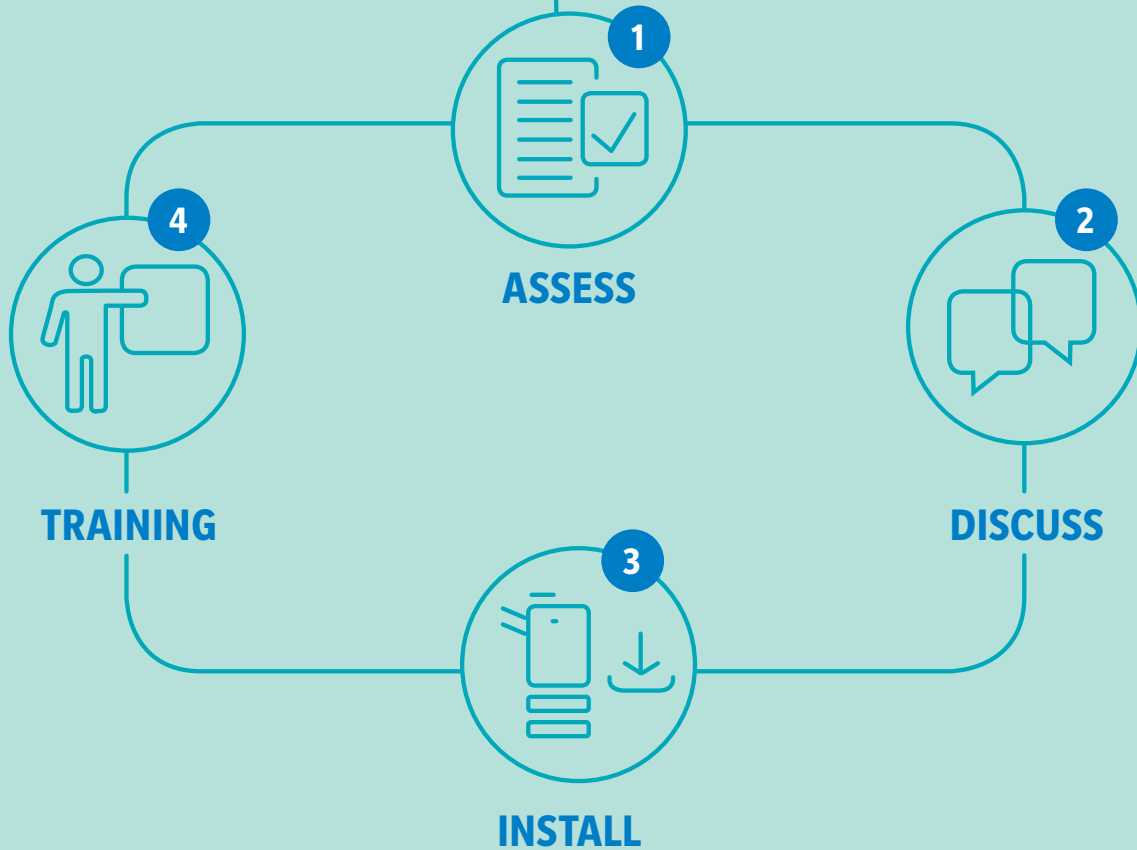
- Improve the security of sensitive information and comply with data protection regulations
- Reduce print volumes and print-related waste



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4 STEPS TO BETTER PRINTING



1. ASSESS

We'll assess your current printers to understand whether you have the right number and mix of devices to meet your needs.

2. DISCUSS

We'll discuss our proposals with you and show you how and where you can make savings and other improvements.

3. INSTALL

We'll put software on your printers that:

- provides you with stats like number of pages being printed
- enables you to set print and copy rules (for example: default to black and white)
- requires users to be present at the printer and identify themselves (by entering a code, for instance) before their document prints

- lets us know if a device needs toner (so that we can deliver it) or attention (so that we can fix it)

If you need any new devices, we'll install and network them so that everyone can use them.

4. TRAINING

We'll provide any training you and your staff need, so that everyone knows how to print, copy and scan. This will help you get the best return on investment (ROI) from your managed print solution.



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If removing paper from some of your processes is on the agenda, you'll have a head start with our multifunction printers (MFPs) that make it easy

BENEFITS OF OUR MANAGED PRINT SERVICES

SAVE MONEY

You'll gain insight into how much you print and copy, including the split between colour and black-and-white, and whether documents are being printed single- or double-sided. With that information to hand — combined with guidance from us and our simple per-page pricing model — you'll be able to set rules that will help to reduce your print costs.

INCREASE COMPLIANCE

By ensuring that documents don't print until users identify themselves at the printer, you'll reduce the risk of sensitive or confidential information falling into the wrong hands. This will support your compliance with data protection regulations such as the EU GDPR.

LOWER YOUR ENVIRONMENTAL FOOTPRINT

When users have to identify themselves before their documents print, you'll find you soon start to cut back on wasted paper and toner. Switching to double-sided printing wherever you can will help you further reduce the amount of paper you use.

USE PRINTERS MORE EFFICIENTLY

You'll be able to see how much each device is used and make adjustments to spread the load. We'll also have remote access so that we can keep on top of toner deliveries (so you never run out) and device maintenance (to reduce the chance of problems developing).





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INCREASE AGILITY AND PRODUCTIVITY

You'll be able to give people the freedom to print from any printer. So even if the one they usually use is unavailable, they can still print their documents at another. It's also easy to allow people to print from mobile devices, if that's part of your strategy.

ADVANCE YOUR DIGITAL AGENDA

If removing paper from some of your processes is on the agenda, you'll have a head start with our multifunction printers (MFPs) that make it easy to scan documents to email or for storing in a digital archive.

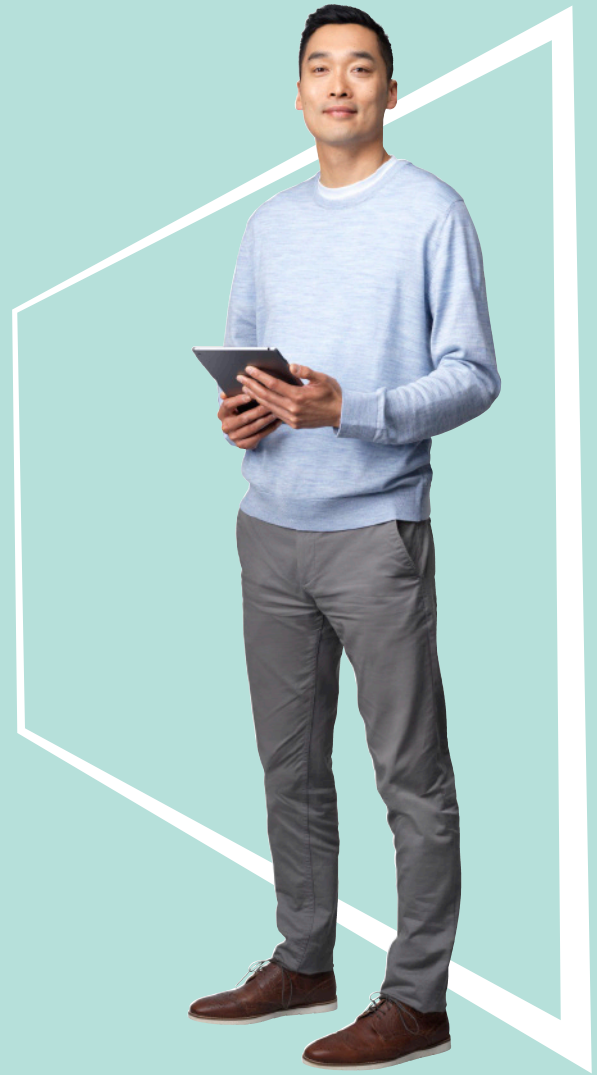
Other Konica Minolta services go beyond managed print to help schools and MATs get the best from digital technology. They include IP video security systems to help you protect pupils, staff and school facilities; and solutions that enable you to simplify IT management, optimise your IT spend, and plan for the future.



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LET'S TALK

If Konica Minolta services sound like just what your college or university needs, let's have a chat.

Contact our dedicated further and higher education team — they're here to help:

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